

RFP NUMBER: T46/10/24

DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER FOR THE MANAGEMENT OF THE IDC GYM FACILITY FOR A PERIOD OF 3 YEARS

Question and Answers Version 1

No.	Question	Type	Answer
1	Can one complete the document electronically with pdf editor? Or we need to use a Black Pen?	Procurement	Bidders need to complete the document and submit as per Section 1, paragraph 4, point 4.2
2	If you foresee that the document will exceed the required size. You are allowed to send through your proposal separately to adhere to the size requirement?		IDC's e-mail servers are configured to receive e-mails with sizes up to 50MB. If you foresee that your proposal is above this size you may send separate emails.
3	What is the current contract award value and for how long has it been running, who is the current bidder.		Awarded Bidder: Turnpike Wellness Solution (Pty) Ltd t/a Bafenyi Lifestyle Value: R3 904 642,47 (VAT Incl.) Period: 5 years
4	When preparing a response for the maintenance and repair of the gym equipment, should we only focus on the items indicated in 3.4.1.1 to 3.4.1.2 or should we go according to the equipment list provided?	Technical	Section 3.4.1.1 and 3.4.1.2 indicates the different categories of equipment. In addition refer to Addendum 1: List of gym equipment.
5	Provide statistics for the Average member access in the gym per day		On average about 18 members visit the gym per day.
7	Are there any specific times when the gym is busier? E.g., the early morning shift or evening shift		No time slot can be elevated.
8	Membership management system: It states that the bidder is responsible for paying the software fees. The question is: What system do they currently use? Is it OCTIVE or do they only mention it as an example		The IDC is currently using Octive, however bidders are not limited to this management system.
9	It looks as if the staff compliment is: A Gym Manager – who must appoint a Gym Supervisor – and appoint Trainers. How many trainers Are we able to appoint Trainers who can provide pt sessions or will members pay for their services?		Refer to section 2 of the bid document, bidders are required to provide the services as called for in the bid document. In addition bidders must cost in line with the provided costing model stipulated in paragraph 6 Costing Model.
10	What are the requirements of the Gym Supervisor (experience/qualifications) They specify this for the Gym Manager but not the Supervisor.		Refer to Section 2 paragraph 5.2.2 for the requirements of the gym supervisor.
11	Is the Gym Manager a full-time position?		Refer to Section 2 paragraph 3 Scope of work for the gym manager.
12	Number of GEX (Group Exercise Classes) classes per month ? They only indicate the 7 types of classes they provide.		Refer to Section 3, Cost proposal paragraph 6.2
13	Do they currently have GEX Instructors and what are they paid / class?		Refer to question 12 above bidders are required to provide training fees.
14	Equipment Maintenance and repairs: Who is the current service provider?		Turnpike Wellness Solution (Pty) Ltd t/a Bafenyi Lifestyle
15	Please provide a list of the current gym equipment? And indicate which pieces are currently out of order?	All gym equipment are in working condition but need maintenance. Please refer to Addendum 1: List of gym equipment.	