

**Tender Number: T48/11/22**

**Tender description: REQUEST FOR PROPOSAL TO APPOINT AN AUCTIONEER FOR THE ONLINE SALE OF DISTRESSED ASSETS AND DEBTORS BOOK ON AN "AS AND WHEN" REQUIRED BASIS**

**Question and Answers Version 1**

No.	Question	Type	Answer (USE DIFFERENT FONT COLOUR FOR ANSWERS)																								
1	When we as vendors needs to travel do we need to quote for the travel cost or will we be compensated as per the IDC Travel policy. What is the travel policy?	Technical	The IDC have its own Travel office which mean when the preferred bidder need to travel then IDC Travel office will handle all travel bookings. Therefore bidders does <b>not</b> need to quote for travel costs.																								
2	Page 20 – 7.1.1 Can we quote on an hourly rate, since the assignment size is unknown, we don't know how long it might take (hours or days)?	Technical	The Bid document is amended as per below to enable bidders to quote on an hourly rate, since the assignment size is unknown. Refer to the amended bid document on the IDC Website. <table border="1" style="margin-top: 10px;"> <thead> <tr> <th>Activity/Deliverable</th> <th>Number-Hours</th> <th>Rate-per-Hour</th> <th>Total<sup>1</sup> (VAT-Excl.)<sup>2</sup></th> </tr> </thead> <tbody> <tr> <td>Site-Visit: assessment of Local assets<sup>3</sup></td> <td>40<sup>4</sup></td> <td>□</td> <td>□</td> </tr> <tr> <td>Site-Visit: assessment of international assets<sup>5</sup></td> <td>40<sup>6</sup></td> <td>□</td> <td>□</td> </tr> <tr> <td colspan="3">Sub-total(A)-(VAT-Exclusive)<sup>7</sup></td> <td>□</td> </tr> <tr> <td colspan="3">VAT at 15% (if applicable)<sup>8</sup></td> <td>□</td> </tr> <tr> <td colspan="3">Sub-total(A)-VAT-Inclusive<sup>9</sup></td> <td>□</td> </tr> </tbody> </table>	Activity/Deliverable	Number-Hours	Rate-per-Hour	Total <sup>1</sup> (VAT-Excl.) <sup>2</sup>	Site-Visit: assessment of Local assets <sup>3</sup>	40 <sup>4</sup>	□	□	Site-Visit: assessment of international assets <sup>5</sup>	40 <sup>6</sup>	□	□	Sub-total(A)-(VAT-Exclusive) <sup>7</sup>			□	VAT at 15% (if applicable) <sup>8</sup>			□	Sub-total(A)-VAT-Inclusive <sup>9</sup>			□
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3	Page 45 – Annexure 10: Storage of Movable assets – does this include transport of assets or will the IDC transport it to our premises for storage?	Technical	Bidders must quote on storage only on the respective line item, however and additional line was added where bidders need to indicate their transport rate per kilometer. <table border="1" style="margin-top: 10px;"> <thead> <tr> <th rowspan="2">Description of Service/Transaction</th> <th>Indicative Percentage Rate/Charge</th> <th>Indicative Percentage Rate/Charge</th> <th>Indicative Percentage Rate/Charge</th> </tr> <tr> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> </tr> </thead> <tbody> <tr> <td>Storage of movable assets<sup>1</sup></td> <td>□</td> <td>□</td> <td>□</td> </tr> <tr> <td>Transportation of movable assets<sup>2</sup></td> <td>□</td> <td>□</td> <td>□</td> </tr> </tbody> </table>	Description of Service/Transaction	Indicative Percentage Rate/Charge	Indicative Percentage Rate/Charge	Indicative Percentage Rate/Charge	Year 1	Year 2	Year 3	Storage of movable assets <sup>1</sup>	□	□	□	Transportation of movable assets <sup>2</sup>	□	□	□									
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4	May we add /adjust the pricing schedules for items we price differently or for items you have not listed but needs to be priced?	Technical	No, bidders must only provide costs as per the bid document. The tender stipulated that work will be on an as and when required basis, therefore specific prices will be determined per assignment.																								
5	We, have certain concerns regarding the specifications of the RFP and would like to be clarified under section 1 of the general condition of the bid: <b>Point 8 IDC 'RIGHTS. 8.1 "ALL BIDDERS, TO WHOM THE RFP DOCUMENTS HAVE BEEN ISSUED AND WHERE THE IDC HAVE RECORD OF SUCH BIDDERS. MAY BE ADVISED IN WRITING OF SUCH AMENDMENTS IN GOOD TIME AND SUCH CHANGES WILL ALSO BE POSTED ON THE IDC WEBSITE UNDER THE RELEVANT TENDER INFORMATION".</b> My interpretation of the statement is that the RFP was issued to selected auctioneers and wondering if our proposal will be considered. Please clarify.	Admin	The paraphrased section quoted is standard in all the IDC bid documents, which allow IDC to make certain amendments before the closing date and time of the bid. Paragraph 8,1 should be read in its entirety. Such amendments will therefore be sent to bidders who raised certain questions and a full question and answer sheet will be published on the IDC website for all interested bidders attention.  The mentioned bid is advertised as an open tender for all bidders to respond if they deem qualified in terms of the published bid document.																								
6	The second matter is about section 2 : Technical evaluation criteria 5.1 Mandatory technical requirements. Where it requires an auctioneer to be a member of SAIA. It must be noted that Saia is a voluntary association and not a regulatory body. And if this is a prerequisite then it discriminates against those who are affiliates of other voluntary auctioneer association such as SAPPA	Technical	It is appreciated that this was brought to the IDCs attention and in light of paragraph 8,1 IDC will amend this criteria accordingly. Bidders need to download the amended bid document where this criteria was amended. <table border="1" style="margin-top: 10px;"> <thead> <tr> <th>5.1.1-PROFESSIONAL-AUCTIONEERING-ASSOCIATION<sup>1</sup></th> <th>Comply<sup>2</sup></th> <th>Not-Comply<sup>3</sup></th> </tr> </thead> <tbody> <tr> <td>The Firm of Auctioneers must be registered with a professional auctioneering association i.e., South African Institute of Auctioneers (SAIA), South African Professional Auctioneers Association (SAPAA) etc. ¶</td> <td>□</td> <td>□</td> </tr> <tr> <td>Confirmation of current registration from the relevant association <b>must</b> be submitted as part of this proposal. □</td> <td>□</td> <td>□</td> </tr> <tr> <td>Substantiate /Comments<sup>4</sup></td> <td>□</td> <td>□</td> </tr> </tbody> </table>	5.1.1-PROFESSIONAL-AUCTIONEERING-ASSOCIATION <sup>1</sup>	Comply <sup>2</sup>	Not-Comply <sup>3</sup>	The Firm of Auctioneers must be registered with a professional auctioneering association i.e., South African Institute of Auctioneers (SAIA), South African Professional Auctioneers Association (SAPAA) etc. ¶	□	□	Confirmation of current registration from the relevant association <b>must</b> be submitted as part of this proposal. □	□	□	Substantiate /Comments <sup>4</sup>	□	□												
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7	Do all valuations need to be done by an independent sworn valuer?	Technical	Yes, all valuations need to be done by an independent sworn valuer.																								
8	We do online and live auctions aswell , can we also submit our multiple property auction concept	Technical	Bidders need to respond in line with the bid criteria - bidders will be evaluated accordingly.																								
9	Our Subcontractor forms part of PPRA – Property Practitioners Regulatory Authority, will this suffice or is it compulsory to belong to SAIA	Technical	Refer to the response on question 6																								