



## **APPLICATION GUIDELINES AND OBJECTIVES FOR THE**

### **Basic Education Programme**

**Bid Window 4, (September 2022)**

## **TIRISANO CONSTRUCTION FUND**

*(Closing date: 10 October 2022)*

### **1. General**

The TIRISANO CONSTRUCTION FUND (TCF) is inviting applications for its Basic Education Programme (BEP). This document provides application guidelines for **BID WINDOW 4** of the **BASIC EDUCATION PROGRAMME**.

The programme is aimed at enhancing the quality of mathematics and science at basic education level, with a view to improving the pipeline of learners that transition into tertiary education with improved marks in mathematics and science.

Over the long term, the programme endeavors to contribute to the continued transformation of the engineering sector and will thus support programmes that focus on providing opportunities to black learners as a priority. Qualifying entities that offer programmes that enhance the learning and teaching of mathematics and science in schools where there is a history of under-performance, may apply.

### **2. Types of programmes that will be supported**

The TCF will prioritise programmes that support rural and/or under-privileged schools, where learners often do not have access to good mathematics and science teachers or learning material. Applications that will typically be successful include:

- Provision of support to augment the resources available at schools for the learning and teaching of mathematics and science, through (for example) the provision of extra lessons by qualified mathematics and science tutors, supply of proven learning materials, methodologies and techniques or application of innovative technologies that may typically be found in privileged schools, but that are not available in rural or under-privileged schools;
- Support for bridging programmes/extended curriculum programmes that prepare learners for entry into Science, Technology, Engineering and Mathematics-related (STEM) fields of study and careers, particularly in the built environment at institutions of higher learning in South Africa;
- Provision and development of learning and other related educational material required to enhance the learning and teaching of mathematics and science;
- Capacity development and support for mathematics and science educators.

### 3. Limit of funding per programme

The BEP is a **grants programme** and grants are **not repayable**. A maximum funding limit of R2 million will be available per applicant per year. Multi-year applications will be considered, but funding will be committed by the Board of Trustees on a year-by-year basis and based upon the performance of the proposed programme.

### 4. Requirements for applications

- All applications must include detailed motivations for the need for funding support from the TCF.
- The minimum proposal content is given below.
- Only well-motivated applications will be considered.
- The TCF will deploy technical experts and professional due diligence consultants to scrutinize short-listed applications and to assist in the monitoring and evaluation of progress after the award of support under this programme.

### 5. Content of your application

The applicant must:

- provide a detailed motivation for the need for funding support from the TCF;
- provide a detailed implementation plan for the programme;
- describe mechanisms that will be used to measure the improved performance of the beneficiaries;
- provide **contactable references of similar work done** and provide evidence of measurable improvements or track record of their achievements; and

In addition, information must be provided for both the service provider and the beneficiary school(s) and **should** include the following (any missing information may lead to disqualification):

1. **Service provider** information (the entity or institution that will be offering or implementing the proposed programme or intervention):
  - The documentation as listed in **Annexure B** to these Application Guidelines.
2. **School(s) and Beneficiary** information (the school(s) that will be receiving the proposed programme or intervention):
  - i. Name of School(s),
  - ii. Confirmation of registration as a School,
  - iii. Contact details of the Principal, Chairperson of the School Governing Body and Circuit Manager,
  - iv. Members of Governing Body,
  - v. Location of the school(s) (with indication whether the school is servicing urban poor or rural communities),
  - vi. Number of learners / beneficiaries at time of the application,

- vii. Preference will be given to Quintile 1-3 schools. An indication of the quintiles within which the beneficiary school(s) fall is required.
- viii. A description of the subjects taught at the beneficiary school(s) and the number of learners per subject and per Grade.
- ix. Any relevant teaching priorities and targets for the 2023/24 FY should be provided. An indication of how these plans and priorities align to the aims and objectives of the TCF is required.

## 6. Qualifying Criteria

Applications will be objectively evaluated for compliance against the following criteria:

- **Location(s)** of the **beneficiaries** (learners or teachers) of the proposed programme / interventions:
  - **Poor or under-privileged urban or rural areas will be prioritised** and the Department of Basic Education (DBE) quantile ranking system will strongly guide the selection process, with preference to **quintile 1-3 schools**;
- **History of poor performance** in mathematics and science:
  - Initiatives that will assist with the improvement of teaching to improve **poor performance of learners in mathematics, science and technology**.

## 7. Who should apply?

Institutions or entities that are service providers in this field are eligible to apply.

Current beneficiaries of TCF grants or loans are eligible and will be competing on an equal footing with other applicants in a fair and transparent evaluation process.

Applicants may submit more than one application, but it is highly unlikely that more than one programme from the same applicant will be funded. Each application will be evaluated on its own merits.

## 8. Evaluation of applications

Evaluation of applications will be done in three phases as outlined below.

### 8.1 Evaluation Phase 1 - Administrative Compliance

Phase 1 evaluation will be based on submitted material, as per the Application Content ONLY. No additional information will be requested from applicants and failure to provide all the necessary information and documentation at the time of application may result in disqualification.

Compliant applications will progress to Phase 2 – Due Diligence.

Non-compliant and unsuccessful applicants will be informed as such after completion of Phase 1.

### 8.2 Evaluation Phase 2 – Scoring and Due Diligence

The TCF may appoint experts to perform due diligence investigations of compliant proposals. Additional information may be requested during this phase, to augment and/or substantiate the

original application and/or claims made (for example, with regards to previous successful outcome of the applicant's programmes). Site visits may form part of the due diligence work.

This Phase will culminate in a recommendation to the Board of Trustees by the TCF Executive.

### **8.3 Evaluation Phase 3 – Selection**

The Board of Trustees will deliberate on the recommendations from the TCF Executive and resolve on the level of support as well as the duration and other pertinent details. This will conclude the selection process, after which applicants will be informed of the outcome.

The decision of the Board will be final, and no correspondence will be entered into between the TCF administrative team and the applicant after the decision of the Board, for unsuccessful applicants (apart from a letter informing the applicant that the applications was not successful).

Successful applicants will enter into an agreement with the TCF for the period of support and implementation can start as soon as the TCF and the applicant have signed the agreement.

## **9. Queries**

If you have any queries, please contact Ms Mpho Chalale via email at the email address [tirisanoBEP@idc.co.za](mailto:tirisanoBEP@idc.co.za) before 16 September 2022 (17h00). No queries will be responded to after this date.

## **10. How to apply**

- All documents submitted must be in English.
- Applications must be emailed to [tirisanoBEP@idc.co.za](mailto:tirisanoBEP@idc.co.za) on or before the closing date. Only e-mailed applications will be accepted.
- Applications must be in pdf file format.
- A signed POPIA consent form must be included in all applications, allowing the sharing of documents by the TCF with technical evaluators, to ensure diligent evaluation of the submitted application(s).
- The IDC e-mail servers are configured to receive e-mails with attachments up to 50MB. In cases where e-mail and attachments size exceed 50MB, bids should be divided into more than one e-mail and the cover e-mail should state such division, with appropriate numbering of each e-mail. The IDC will not download information from shared drives and will only accept emails.
- No late applications will be accepted.

**THE CLOSING DATE FOR APPLICATIONS IS 10 October 2022 AT 17h00**

**NO LATE APPLICATIONS WILL BE CONSIDERED.**

**Annexure A**  
**POPIA Consent Form**

**Application to Bid Window 4 of the Basic Education Programme (BEP)**

I, ..... *(please insert full name and surname)* in my capacity as

..... *(please insert designation)* of

..... *(please insert applicant name)*

do hereby grant the Tirisano Construction Fund (TCF) and its members, employees, agents and representatives permission to use information in my application as well as information provided during due diligence investigations for the purposes of evaluating my application into Bid Window 4 of the **Basic Education Programme (BEP) of the Trust.**

I understand that provided to the TCF this information may be kept permanently and archived for the TCF to use at their discretion.

Furthermore, I understand that no royalty, fee or other compensation shall become payable to me by reason of such use.

Signature ..... Date.....

Full names .....

Phone Number .....

e-mail address .....

## **Annexure B**

1. **Service provider / Applicant information** (the entity / institution / company that will implement the proposed project):
  - a. Registered name of entity and proof of registration as a South African entity / company:
    - i. CIPC (Certificate of Confirmation)
    - ii. Copy of CM1 / CoR14.1 / CoR14.3 (Certificate of Incorporation / Registration Certificate)
    - iii. Copy of CM9 / CoR15.2 (Certificate of name change, if applicable)
  - b. Certificate of registered address and Director Information:
    - i. Copy of CM22 / CM29 / CoR21 / CoR39
  - c. Copy of a valid tax clearance certificate or SARS PIN,
  - d. Organisational structure and management team details,
  - e. Contact details of the designated contact person,
  - f. The last three years of audited Annual Financial Statements. If the service provider is a startup, submission of a 3-year forward-projecting pro-forma income statement is required.
  - g. A succinct outline of the applicant's core business and a Business Plan for 2023/24 FY.
  - h. Three contactable references for three projects completed over the last 3 years. In the case of the start-up, three contactable references, with relevant professional knowledge regarding the applicant start-up's capabilities and experience about the application (personal contacts such as friends and family should not be included).
2. A letter from the Bank as proof that the applicant has an established bank account at a registered South African bank.

**Note:** Should an applicant be successful, further documentation will be requested to:

1. ensure FICA compliance,
2. check for domestic prominent influential individuals (DPIPs) linked to the applicant,
3. check for foreign prominent public officials (FPPOs) linked to the applicant,
4. determine whether there are family members of domestic prominent influential individuals (DPIPs) and / or foreign prominent public officials (FPPOs) linked to the applicant.