

Tender Number: T08/02/22

REQUEST FOR PROPOSALS TO APPOINT A PANEL OF FIRMS FOR TECHNICAL AND TRANSACTIONAL SUPPORT

Question and Answers Version 2

No.	Question	Type	Answer
1	Reference is made to "Section 1, Clause 13.2.1" of the RFP document. Please confirm where should the table for "Firm Categories" be attached. Can it be made part of Schedule 1 Executive Summary?	Commercial	Yes. Please also refer to Page 10 (Returnable Schedules) for the response format.
2	Reference is made to "Section 1, Clause 13.3" of the RFP document. How will the 20 points be allocated for the B-BBEE criteria, i.e., how many points are assigned to which level?	Commercial	Please refer to the Broad-based Black Economic Empowerment Act 53 of 2003.
3	Reference is made to "Section 2, Clause 2" of the RFP document. The table for "Sectors", as mentioned on page 17, can it be made part of Schedule 1 Executive Summary?	Commercial	Yes. Please also refer to Page 10 (Returnable Schedules) for the response format.
4	Reference is made to "Section 2, Clause 6.1, Criterion 1" of the RFP document. Under which returnable schedule as mentioned in "Section 1, Clause 12", Can the "company profile" and the "list of established networks" be provided as part of Schedule 1 Executive Summary?	Commercial	Please refer to Page 10 (Returnable Schedules) for the response format.
5	Reference is made to "Section 2, Clause 6.1" of the RFP document. Can a breakup be provided for the points allocated for each criterion, i.e., how much experience will fetch how many points?	Commercial	Please refer to Page 12 (13.2.1).
6	Reference is made to "Section 3" of the RFP document. The document indicates that "All additional costs associated the bidder's offer must be clearly specified and included in the Total Bid Price". Since some of the consultants would be international and their involvement would be on a project-to-project basis, can the travel cost for consultants be excluded from the "Total Bid Price" which will be quoted as an hourly rate?	Commercial	Yes.
7	The current deadline for submission of the Response for RFQ is 1st March 2022. As the RFP requirements are very broad, it might be difficult to prepare comprehensive proposal till the current deadline and hence it is requested to please extend the deadline till 8th March 2022.	Commercial	Please note that due to the urgency of this request, the IDC is unable to grant the requested extension.
8	As outlined in the RFP, we'll need to submit a Tax clearance certificate with relevant TAX PIN. However, our current PIN expires on 18 June 2022 (within the 120 days stipulated above); our concern is that should you try access the Pin after the 18th June 2022, it will be expired. Will we then be allowed to resubmit the Tax Clearance Certificate with the updated PIN after the Bid Submission Closing date of 01 March 2022?	Commercial	Yes.
9	According to Section 1: Cost Proposal (page 26): Requests the Bidder to indicate in Rands (excluding VAT), the rate that they will charge for all activities associated with the service, as called for in the RFP document. Should we indicate this Price or Rate in terms of "Rate per Hour of service rendered"? If not, how should this Price be denoted in the Price Declaration Form?	Commercial	Yes.
10	Can an emerging firm partner with more than one established firm?	Commercial	Yes.
11	Where an emerging firm has partnered with an established firm/with established firms, can that firm also apply on its own behalf?	Commercial	No.
12	Costing model: we have various/ full spectrum of resources in a sector e.g Process, Mechanical, Electrical, Automation, Civil& Structural etc. Can we provide list resources, years of experience and rates. Also include disbursement (rates)	Commercial	Yes
13	As we intent to deploy certain international (i.e: foreign) skilled resources, should we cost in USD or ZAR or a ZAR price linked to the dollar?	Commercial	Please cost ZAR.
14	As some consultants will be travelling from overseas, will it be acceptable for us to exclude their travel cost, which will be recouped on a cost basis from the IDC?	Commercial	Travel cost will only be covered on a project to project basis.
15	As the bid excludes an accurate timetable for consultant physical availability, and ss subsistence (food, hotels etc.) is a daily charge, but the bid requires an hourly rate, can we excluded these costs and recoup them on a cost basis from the IDC?	Commercial	Yes.

16	In Criteria 1 (page 21), it is mentioned that "bidders must provide a list of their established networks across the various sectors in which they operate in." What does this mean or entail and what is your expected response regarding this requirement from the submitting bidders?	Technical	This refers to the of whether the Does the bidder participate or is a member of any industry associations, sector councils, business organisations that demonstrate established networks developed within industry, government and labour
17	Criteria 2 (page 21), it is mentioned that "The team leaders are required to have postgraduate qualifications which are relevant to the service sector of interest, with additional qualifications/training in Research, Monitoring and Evaluation, Cost Benefit Analysis etc." Would qualifying as an Actuary or CA(SA) or having an honours degree qualify as a postgraduate qualification for consideration in the submission? What is your expectation around the additional qualifications/training in Research, Monitoring and Evaluation, and Cost Benefit Analysis – would a postgraduate qualification that has these modules be acceptable in the submission?	Technical	The bidder will need to utilise the SA Qualifications Authority classification of what is deemed post graduate qualification. All relevant financial and sector specific post graduate qualifications will be acceptable.
18	Annexure forms: Is the requirement that the Annexures are completed electronically or can we complete and sign them by hand and convert to PDF by scanning and attach with the proposal?	Commercial	Please note that either option is acceptable.
19	Annexure forms and Appendices: Will it be accepted that some of the Annexure tables be re-created in PowerPoint (and keeping the same format as in the RFP) or do we need to specifically print and complete these by hand? (Special reference to Appendix 2 & 3 and Annexure 7)	Commercial	Please print and complete Annexures.
20	For the Annexure 7 Appendix 1 (page 43-45), what does the "Name of Respondent (declaring consultant)" refer to, is this reference to the company name E.g. Deloitte?	Commercial	Yes
21	It is mentioned that "The respondents should have the capabilities to draw on technical expertise in at least one (1) of the sectors that IDC participates in and have a support structure in place to provide the required services as called for under the scope of this RFP." Can you please clarify what the 'required services' are. Would the required services be the references to key competencies as mentioned in Section 2 (No.4, page 20) or the scope of work/terms of reference in Section 2 (No.3, page 18)?	Technical	Please refer Page 15 (Section 2).
22	Is it required that the available personnel has both the sector experience as well as reference to key competencies?	Technical	Yes
23	Promotion of Emerging Black Owned Service Providers (Clause 14, page 13) – Please confirm if this is a mandatory requirement for the tenderer.	Commercial	No. This is not mandatory.
24	Pricing Declaration Form (Page 26) – The RFP requires the tenderer to provide rates for team leaders i.e. a rate card. Is the tenderer required to estimate activity hours for each team leader to complete the 'Price Declaration Form'?	Commercial	Please provide pricing in line with the available technical skills and capacity as submitted in their technical proposals. Please refer to Page 25.