

**ANNEXURE A  
NOTES TO TENDERERS**

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## **NOTES TO TENDERERS**

Tenderers shall be deemed to have inspected and be fully acquainted with all contract documents prior to their submission.

### **1 BILLS OF QUANTITIES**

This document comprises Notes to Tenderers, Specifications and Model Preambles for Trades, Preliminaries applying to the whole of the works and Provisional Bills of Quantities and is hereinafter referred to as "The Bills of Quantities".

### **2 CONTRACT DOCUMENTATION**

The Contract documentation will consist of:-

2.1 The JBCC Series 2014 Nominated/Selected Sub-Contract Agreement as prepared by the Joint Building Contract Committee, as may be amended by the special requirements of these Bills of Quantities.

2.2 These Bills of Quantities.

(Note: Should any of the terms and conditions of these Bills of Quantities be at variance with the terms and conditions of the Nominated/Selected Subcontract Agreement or the Preliminaries, then the relevant terms and conditions of these Bills of Quantities shall supersede the conflicting terms and conditions of the Nominated/Selected Subcontract Agreement or the Preliminaries).

2.3 The Drawings as listed herein.

2.4 Security in the form selected by the Sub-Contractor (see clause 14 of the Nominated/Selected Sub-Contract Agreement).

2.5 Documents to be provided by the Sub-Contractor in terms of the requirements of these Bills of Quantities.

2.6 Model Preambles for Trades and any additional specifications incorporated into the Bills of Quantities.

2.7 Such other documents as may be identified as sub-contract documents.

### **3 GENERAL INFORMATION**

3.1 Project Name: Fire Systems Compliance

3.2 Location of Site: Sandton Drive, Sandton

3.3 Employer: Industrial Development Corporation (Pty) Ltd

3.4 Project Manager: ADQ Engineering Projects  
Responsible Person/Engineer: Mr. J Joubert

#### **4 THE WORKS**

The works consists of the supply and installation of a fire sprinkler installation together with all applicable ancillary work, including all labour, material, plant, equipment, temporary work, site establishment, transport, temporary storage, etc.

#### **5 UNLOADING, HANDLING AND PROTECTION**

Unloading, placing in store, storing and taking from store, hoisting and distributing the sub-contractor's materials and plant and protection and cleaning of the sub-contract Works shall, unless otherwise described in the specific sub-contract documentation, be the responsibility of the sub-contractor and shall be deemed to be included in his tender.

Scaffolding and hoisting shall be in accordance with Clause 20 of the Sub-Contract agreement, but where, in the opinion of the Sub-Contractor, the Contractor is required to provide hoisting facilities, then the sub-contractor shall consult the Contractor prior to tendering in order to establish what vertical hoisting facilities will be available at the times when these facilities will be required by the sub-contractor. The masses and sizes of major plant and equipment shall be within the capacities of the Contractor's hoisting facilities, failing which the sub-contractor shall include in this tender for any special hoisting facilities he may require.

When utilising the Contractor's hoisting facilities, the tenderer must consult the Contractor to establish whether it will be necessary to hoist materials outside normal working hours. The sub-contractor shall provide in his tender for the necessary labour and supervision for such hoisting including any costs which might be incurred by the Contractor on behalf of the Sub-contractor.

#### **6 PRELIMINARY CONSTRUCTION PROGRAMME**

Tenderers are to note that a preliminary construction programme will be generated by the Principal Contractor. A copy of the preliminary construction programme is enclosed in the back of these Bills of Quantities.

#### **7 INFORMATION TO BE PROVIDED BY TENDERERS**

Tenderers are to submit together with their tenders the following information:

- 7.1 An organogram of their organisation as a whole.
- 7.2 Their proposed construction management structure for this contract should they be successful together with sufficient information on their proposed staffing in order for the Employer to be able to judge the level of past experience on this type of contract.
- 7.3 Full method statement including plant to be utilized.
- 7.4 A resumé of their present and future work status.

- 7.5 Updated financial statements and details of company auditors.
- 7.6 Details and / or certification of their black Economic Empowerment Rating together with a copy of their rating certificate.

**8 SIGNING POWERS**

In the event of the firm negotiating for this contract being a company or legal person, then the said company or companies or other legal person shall provide at time of submission and extract of the minutes recording the resolution by it's board of directors, authorising the signing of all documents in connection with the contract by their nominee.